

COURSE & CURRICULUM COMMITTEE

Minutes

October 9, 2020

Present: J. Abbott, C. Barrett, J. Brady, D. Coblentz, D. Coates, B. deDie, P. Eagan, G. Fredericks, C. Gibson, K. Grubka, P. Henning, S. Hubbell, C. Jbara, R. Kraas, T. Labadie, S. Myers, A. Nord, C. Pruis, M. Raines, B. Reynolds, K. Sparrow, H. Stevens, T. Sypris, J. Wagner

1. Call to Order – The meeting was called to order at 1:02 p.m.
2. Meeting Minutes of September 11, 2020 were approved as distributed.
3. Making Motions and Voting via Zoom – P. Eagan brought forward a recommendation to use the chat box feature in Zoom when making motions and voting. After discussion, it was MOVED, SECONDED, and CARRIED with one abstention (P. Eagan) to move forward with the recommendation as presented.

P. Eagan also brought forward for consideration a vote by email option when there is a light agenda. D. Coates MOVED and it was SECONDED to allow voting by email if there are three or less curriculum items on the agenda for approval and no objections. Motion FAILED by majority. This item will be revisited post pandemic.

4. Business

4.1 Course Inactivations – None presented.

4.2 Course Revisions – None presented.

4.3 New Courses

- 4.3.1 ELT 104: Instrumentation I, 3-3-0 (Lecture/Discussion) (Online) – Effective 202130
T. Keena discussed the recommendation of adding ELT 104: Instrumentation I to the course offerings reporting the revised learning outcomes are more specific and robust. The ELT faculty and advisory committee support this new course. After discussion it was MOVED, SECONDED, and CARRIED to endorse the addition of ELT 104: Instrumentation I, 3-3-0 (Lecture/Discussion) (Online) to the course offerings.

4.4 Program Inactivations – None presented

4.5 Program Revisions

4.5.1 Electrical Technology – ELCT

Program revisions accommodate the following: add ELT 104 as “or” option for ELT 103; add WPE 112 to replace the WPE and 2-credits; combine Political and Social Science in one 3-credit requirement; remove EDMT 102 (2-credits) and move this to program elective options; program electives - add CNST 101, 103, 108, ELT 103, 104, 228, HVAC 118 and remove EDMT 101, 103, and 125 from options; change program electives required credits from 6 to 9-credits so overall required credits

remain 62. The ELT faculty and advisory committee support the revisions to the Electrical Technology – ELCT program. After discussion it was MOVED, SECONDED, and CARRIED to endorse the program revisions as presented.

4.6 New Programs – None presented.

4.7 Alternative Strategies Update – Online and Blended: Elimination of Numerical Determinants – P. Eagan and K. Sparrow updated the group on the status of Alternative Strategies and next steps to include work on timelines and grandfathering out. K. Grubka requested and received a clarification on student fees based on contact hours. After discussion it was MOVED, SECONDED, and CARRIED to endorse the elimination of online and blended numerical determinants. P. Eagan noted, as next steps, this information will be shared with ALC and Cabinet.

5. Other Business

5.1 Flexible Course Deliveries – P. Eagan reported on flexible course deliveries (Mixed Mode and Kick Start) pilot courses and next steps to include discussions on moving forward with flexible course deliveries as a standard (permanent) delivery method. D. Coates requested and received clarification on how students will know if a class has multiple delivery options. J. Brady requested and received a clarification on student flexibility with the multiple delivery options. C. Pruis requested and received information on determining when a pilot becomes permanent. T. Sypris brought forward a recommendation to pull together a small work group to look at systematic ways of evaluating pilots. R. Kraas provided a historical prospective on the piloting of courses. **Flexible Course Deliveries will be included on the November 13, 2020 agenda.**

5.2 K. Sparrow shared with the group the following reminder... The deadline for getting items on the November 13, 2020 agenda is October 23, 2020 noting the November meeting is the last chance for summer items.

6. Next Meeting - November 13, 2020 at 1:00 p.m. via Zoom

7. Adjournment –The meeting was adjourned at 1:55 p.m.